



justClickBlast Reseller Functionality

In this document you'll learn how to:

Section 1: Change your 'powered by' footer logo

Section 2: Customize your footer buttons

Section 3: Customize your header logo (Agency Resellers only)

Section 4: Set up your clients as sub-accounts

Section 5: Allocate send credits to your sub-accounts

Section 6: Mask the www.justclickblast.com URL with your own URL
(Agency Resellers only)

Section 7: Set up a client login on your own website
(Agency Resellers only)

Section 1: Changing the 'powered by' footer logo

First you will need to upload the footer logo to your account. To upload your footer logo, log into your Reseller account and go to the '**upload image**' menu found in Advanced Mode. Browse to find your footer image and upload it to the '**pictures**' folder of your account.

Please note: The default justClickBlast logo is 31 pixels high – but any height can be used if you modify the height of the other footer buttons. Instructions for modifying the footer buttons can be found in Section 2.



Use 'Browse' to select up to 10 images on your computer and upload them to your selected image folder.

Note: Any spaces in the file name will be replaced with an underscore ('_'). If you use this filename with a space in your html already, please correct your html.

Select the image folder to upload images to
Pictures ▼

1		Browse...
2		Browse...
3		Browse...
4		Browse...
5		Browse...
6		Browse...
7		Browse...
8		Browse...
9		Browse...
10		Browse...

[Upload Files](#)

Tips

The smaller the file size - the faster the template will load. It is a good idea to find a balance of quality and image size before you upload your image.

Next, proceed to the **'header/footer settings'** menu found in **'setup and options'**. Here you will see a **'powered by image'** drop-down. Select the footer logo image that you have uploaded to the **'pictures'** folder. After selecting the appropriate image, click **'save'**. The footer previewed on this page will refresh with your image. This is now the default footer for your Reseller account.

Sub Accounts

Setup & Options

Account details

- User profile
- Buy send credits
- Invoices
- Change account
- Cancel account

General Settings

Header / footer Settings

Advanced Settings

Subscription Form

[Privacy Policy](#)

[ACN-SPAM Policy](#)

[SUBSCRIBE] [FORWARD TO FRIEND] [UNSUBSCRIBE] [UPDATE PROFILE]

This mailing system may only be used for sending permission based email.
If you did not give permission to receive emails from this sender, [please notify us](#).

This email was sent to me@mydomain.com by hllong@gmail.com | [Print PDF version](#) | Read our [Privacy Policy](#)

Custom Footer

Powered by Image: Default image: ▼ (Contents of the Pictures folder)

Powered by URL:

Forward to a friend and Abuse Page logo: JumboGMlogo.jpg ▼

Use my custom images (Please make sure the images below exist for this option):

- Spacer image - Pictures/pow_spacer.gif
- Subscriber image - Pictures/pow_s.gif
- Update profile image - Pictures/pow_up.gif
- Forward to friend image - Pictures/pow_fwd2friend.gif
- Unsubscribe image - Pictures/pow_uns.gif
- End image - Pictures/pow_end.gif
- Forward to friend logo - Pictures/demo_f2f_logo.gif

To ensure that your logo links to your website, put your website URL in the **'powered by URL'** field. Again, click **'save'**. Now the footer logo on all your outgoing emails will redirect to this URL.

Branding your Forward to a Friend and Abuse pages

justClickBlast has special **'Forward to a Friend'** and **'Abuse'** pages which are associated with your Reseller account and your clients' accounts. To brand these pages with your logo instead of justClickBlast's, select your logo from the appropriate dropdown and click **'save'**. Before doing so, make sure that you have

uploaded this logo to your **'pictures'** file as you did with your footer logo.

Please note: The default justClickBlast logo is 40 pixels high – but any height can be used. The length should not exceed 455 pixels.

To verify that the Forward to a Friend and Abuse pages display correctly simply click on the links on the **'header/footer settings'** page.

Section 2: Customizing the footer image buttons

You can use either our default text links or image buttons for your footer links, or you can create your own button images and use them in the footer.

To use your own images, check the **'use my custom buttons'** checkbox and click **'save'**. Before doing so, you need to have uploaded the button images to your **'pictures'** folder. All the buttons need to be labeled as per the legend below. You upload the images via the 'upload images' menu.

Spacer - pow_spacer.gif

Subscribe button - pow_s.gif

Update profile button - pow_up.gif

Forward to friend button - pow_fwd2friend.gif

Unsubscribe button - pow_uns.gif

End spacer - pow_end.gif

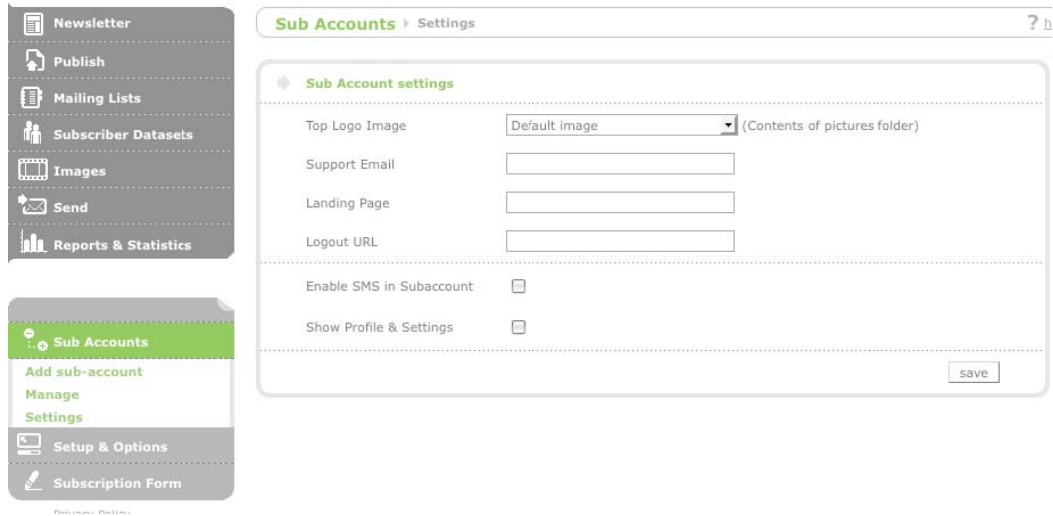
Section 3: Customizing the header logo (Agency Resellers only)

Agency Resellers can brand their justClickBlast account with their company's logo. Your clients (sub-accounts) will see your company's logo when they login.

To re-brand justClickBlast, you need to redesign or resize your logo so that it fits within the allotted space. The header logo area can accommodate an image of 281 x 40 pixels. If you stay within these dimensions, your logo will fit nicely into the justClickBlast interface.

When your logo is ready, upload it to the **'pictures'** folder via the **'upload images'** menu.

Go to the **'settings'** menu under **'sub accounts'**. Select your logo file, from the **'top logo image'** drop-down menu and click **'save'**. The next time you log in to your account you will see your logo instead of justClickBlast. If you cannot wait until then, refresh the page (Ctrl+F5) and you should see your logo on the top of the page.

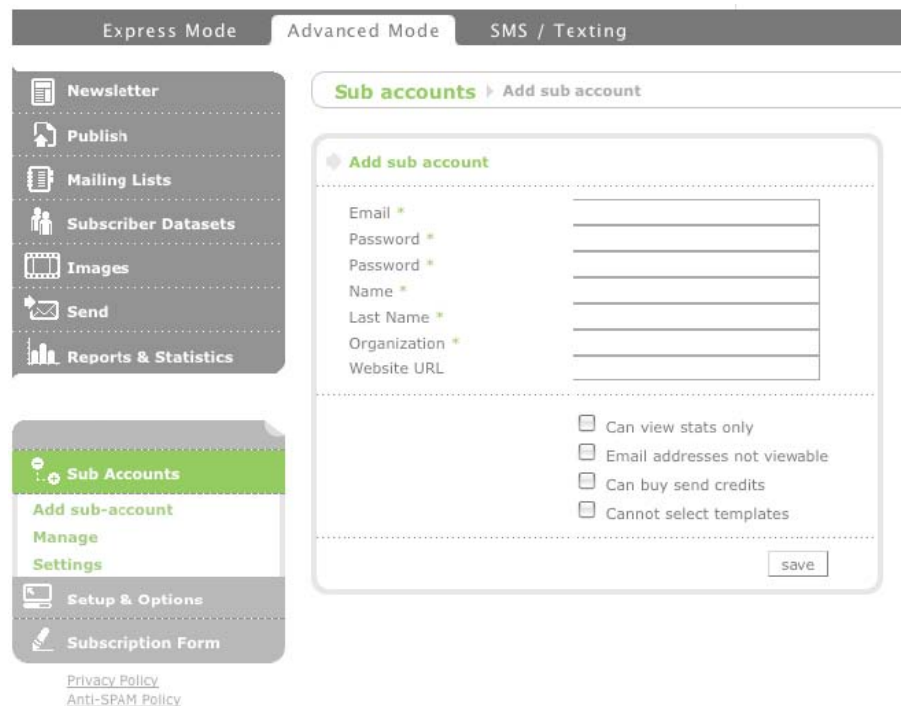


After you have set your logo you need to complete a couple of small details.

1. Set your **'support email'**. This is the email address that will appear if any of your clients click on any of the support links in their accounts.
2. Set your **'logout URL'**. This is the web page that your client will be redirected to when they click on the **'sign out'** button.
3. You can choose whether or not you want your clients to have access to the SMS functionality by disabling it. It is enabled by default.
4. You can choose whether or not you want your clients to have access to the **'setup and options'** menu as well.

Section 4: Setting up a client (sub-account)

Go to the **'add sub-account'** menu under **'sub-accounts'**.



Complete the form fields. Each sub-account must have a unique, active email address as its login.

After you have completed the fields, define the settings for the account. The settings options are as follows:

'Can view stats only' – If this is checked, the sub-account will only be able to see the **'reports & statistics'** menu when they log in. They will not have access to any other menus (i.e. **'create newsletter'**, **'upload mailing list'** etc.).

'Email addresses not viewable' – If the email addresses you are sending to are yours and not the client's, you may want this setting enabled. If this is checked, the sub-account will not be able to view email addresses in the **'reports and statistics'** menu.

'Can buy send credits' – If this is checked, the sub-account can buy credits directly from justClickBlast.

'Cannot select templates' – If this is checked, the sub-account will not be able to have access to any of the free templates normally provided to justClickBlast's users.

When you have defined the settings click **'add account'** and the account will be created.

To verify the account has been setup, go to the **'manage'** menu under **'subaccounts'**. You will be able to find your new sub-account there.

Section 5: Allocating send credits to your sub accounts

Go to the **'manage'** menu under **'subaccounts'**. This menu allows you to add credits to or remove credits from your sub-accounts. You can also change the sub-account settings from this page.

The screenshot displays the 'Sub accounts' management page. At the top, there is a breadcrumb 'Sub accounts > Manage sub accounts' and a 'help' link. Below this is a section titled 'Your credit details' which contains a table with the following data:

Sub accounts in use	2/100
Non expiring email send credits remaining	6000
Mobile send credits remaining	91

Below the table is a search bar for 'Sub account username:' with a 'search' button. The main content area shows details for a sub-account with the email 'testing@demo.co.za'. It includes buttons for 'login admin', 'login user', and 'delete account'. There are two rows for credit management:

Non Expiring email send credits remaining	0	Move from main account	0	move
Mobile send credits remaining	0	Move from main account	0	move

At the bottom, there are four checkboxes for account settings:

- Can view stats only (not send email)
- Email addresses not viewable
- Can buy send credits
- Cannot select templates

An 'update' button is located at the bottom right of the settings section.

To add send credits to a sub-account, simply type in the number of credits you want to move from the main account to the sub-account and click **'move'**. To remove send credits from a sub-account and transfer them back to your account, again type the number of credits you want to move, select the **'move to main account'** option from the drop-down menu and click **'move'**.

The **'manage'** menu also lets you change the sub-account settings. The settings are explained in Section 4, but there is one additional setting available on this page:

Use footer settings from the main reseller account – If this is checked (which it is by default) then the sub-account will take the footer from your main account.

Note: If it is not checked, the sub-account will default to justClickBlast's footer. If it is not checked you can log in to the **'header / footer settings'** menu of the sub-account and set a unique footer for the subaccount.

If you have a limited access setting, such as **'view only stats'** for your subaccount, to gain access to full account functionality you need to log in using the **'login admin'** button under the **'manage'** menu.

Buying additional non-expiring send credits

You can buy send credits from justClickBlast at any time. When you need more credits, go to **'buy send credits'** under **'setup and options'** or click on the **'buy send credits'** link in the upper right-hand corner. Your reseller discount will be applied automatically.

Credits purchased are applied to your main account and you must then allocate them to your sub-accounts.

Section 6: Mask the justClickBlast.com URL with your own (Agency resellers only)

As an agency reseller, you can mask the www.justClickBlast.com URL, so that your client sees only your website address.

To do this you (or your DNS administrator) need to create a sub-domain on your existing domain (e.g. newsletters.yourdomain.com). To do this you need to create a CNAME record in the DNS entry for your domain.

Point this CNAME record to resellers.justClickBlast.com

When this is complete, login to your justClickBlast Reseller account and go to the **'settings'** menu under **'sub-accounts'**.

There you will see a field following **'landing page'**. Paste your URL (e.g. http://newsletters.yourdomain.com) into this field and click **'save'**.

When you have completed the above process, please inform us by emailing info@justClickBlast.com, so that we can complete the masking by updating the justClickBlast web server.

Section 7: Setting up login pages (Agency Resellers only)

When you have completed the set-up of your masking URL that URL will automatically point to the generic justClickBlast Agency Reseller login page which looks like this:



Your clients can now link to this page by from your website, or you can supply it directly to your clients and they can use this page to login to their account.

Customized login page

You also have the option to design a custom login page, or place the login into one of your existing web pages or on your home page. To do that you only need to place the Java Script code below into your website. You can then alter the code to customize it with your look and feel.

HTML login form code

When copying and pasting this code into the appropriate part of the HTML code you're using for your sub-account login page, replace the generic **newsletters.yourdomain.com** with the masking URL you set up (see Section 6).

```
<script>
function CheckFields(){
var Error = false
if(!document.inputForm.Email1.value>""){
alert("You have to enter 1 email address.")
document.inputForm.Email1.focus()
Error = true
return false
}
if(!Error){
document.inputForm.Mode.value='Send'
document.inputForm.submit()
}}
</script>
</head>
<table width="300" align=center cellpadding="7" cellspacing="0"
bgcolor="EDED" >
<form method="post" name="InputForm"
```

```
action="http://newsletters.yourdomain.com/resellers/default.asp">
<input type="hidden" name="Mode" value="Login">
<tr><td colspan=2 align=center><font face='Verdana, Arial, Helvetica,
sans-serif' size='1'><font size=3><b>Login</td></tr>
<tr><td colspan=2 align=center><font face='Verdana, Arial, Helvetica,
sans-serif' size='1'>To check your email campaign reports and
statistics please enter your username and password into the
appropriate
area below</td></tr>
<tr><td><font face='Verdana, Arial, Helvetica, sans-serif'
size='1'>Username</td><td><input type="text" name="Username"
size="20"></td></tr>
<tr><td><font face='Verdana, Arial, Helvetica, sans-serif'
size='1'>Password</td><td><input type="password" name="Password"
size="20"></td></tr>
<tr><td colspan=2 align=center><a
href="default.asp?Mode=Forgot"><font
face='Verdana, Arial, Helvetica, sans-serif' size='1'><font
color=black>Forgot password?</a></td></tr>
<tr><td colspan="2" align="center"><input type="image" name="Submit"
SRC="http://www.justclickblast.com/rwcode/webadmin/images/yellowlogin.gif
BORDER="0" ALT="Login" WIDTH="49" HEIGHT="18"></td></tr>
</form>
</table>
</td></tr></table>
```

For further information on this document or your account in general, please contact our technical support staff at info@justclickblast.com.